

# Discretionary Decorating

## What is the Discretionary Decorating Service?

We offer an internal decorating service where one room will be decorated every three years. Tenants who are eligible to receive discretionary decorating are:

- Aged 70 and older;
- Registered disabled;
- Do not have an able bodied person aged 18-69 living in the property

## How does it work?

The decorating list is open from 1<sup>st</sup> January to 31<sup>st</sup> March each year. We can decorate up to 250 rooms per financial year. Any applications received after 31<sup>st</sup> March will be added to the list if the number of applications is less than 250.

## How do I apply?

If you wish to apply for the discretionary decoration service please complete the application form enclosed and return to:

CHP  
FREEPOST RRXJ-RBRR-BCXR  
Myriad House,  
23 Springfield Lyons Approach,  
Chelmsford Essex CM2 5LB

## How will I know if my application has been successful?

If the number of applicants exceeds 250, priority will be given to blind and disabled tenants and those aged 80 and above. Any applications received after the 250 spaces are filled will be considered on the following year's list.

If you are ineligible because our records show that we have decorated one of your rooms as part of the discretionary service within the last three years, you will be asked to reapply once the three year period is up. Regardless of whether your application is successful or not, we will notify you in writing.

## How will I know when my room will be decorated?

It is difficult to say exactly how long you will have to wait for your decorating to be carried out as it will depend on a number of factors, such as the length of the list, the number of priority cases and the number of decorators available. Once a decorator is available, we will contact you to arrange a convenient appointment. We will also need to carry out a pre-inspection if you are requesting wallpaper. If you would prefer us to contact someone on your behalf, please remember to provide their contact details on your application form.

## Application Form

Name

Address



Contact telephone

Room for decorating

Please tick which of the below are applicable to you:

I am aged 70 years or over	<input type="checkbox"/>
I am registered disabled	<input type="checkbox"/>
I am in receipt of disability living allowance	<input type="checkbox"/>
I am in receipt of attendance allowance	<input type="checkbox"/>
I am on the visual impairment register	<input type="checkbox"/>
I have not had any discretionary decorating work carried out by CHP in the last three years	<input type="checkbox"/>
There are no able bodied or sighted persons aged 18-69 living in my property	<input type="checkbox"/>

We ask that you move any furniture obstructing the wall(s) that are due to be decorated. Are you affected by any of the following which may result in there being problems contacting you or accessing your property?

Hard of hearing	<input type="checkbox"/>
Poor mobility	<input type="checkbox"/>

Is there an alternative person you would like us to contact in order to arrange your decorating works?

<b>No</b> , please contact me directly	<input type="checkbox"/>
<b>Yes</b> , details provide below. Name: Phone:	<input type="text"/>

I declare that the above information is true. I understand that any false declaration will result in the cost of the decoration works carried out being recharged to me.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_



**Please contact us if you would like a copy of this document in large print, British Sign Language DVD, on CD or in another language.**

**Proszę się z nami skontaktować jeśli pragnęliby Państwo copię tego dokumentu dużym drukiem, na DVD w Brytyjskim Języku Migowym, w innym języku albo na płycie audio (CD).** (Polish)

**倘若您需要本檔 以大字體、英式手語 DVD、另外一種語言或音頻 ( CD ) 格式提供，請聯絡我們。** (Cantonese)

**Lütfen bu belgenin büyük baskılı hali, İngilizce DVD veya farklı dillerde ya da ses (CD) ortamı gibi talepleriniz olması durumunda bizimle irtibata geçin.** (Turkish)

আপনি যদি এই নথিটির একটি কপি বড় প্রিন্টে, ব্রিটিশ সাইন ল্যাঙ্গুয়েজ ডিভিডিভিতে বা অডিও (সিডি) ফরম্যাটে পেতে চান, অনুগ্রহ করে, আমাদের সাথে যোগাযোগ করুন। (Bengali)

**If you have any queries please contact us:**

**Tel:** 0845 155 3000  
**Minicom:** 01245 613188 (for the hard of hearing)  
**Email:** enquiries@chp.org.uk  
**Visit:** Atholl House, Duke Street, Chelmsford, CM1 1LW  
**Write to:** CHP, Myriad House  
23 Springfield Lyons Approach  
Springfield, Chelmsford,  
Essex, CM2 5LB

[chp.org.uk](http://chp.org.uk)

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