



CHP  
 Myriad House  
 33 Springfield Lyons Approach  
 Chelmsford, Essex  
 CM2 5LB  
 Tel: 0300 555 0500  
 Fax: 01245 613001  
 Email: sales@chp.org.uk  
 Web: chp.org.uk

**Intermediate Rent (aka Discounted Rent) Reference, Administration & Credit Check Fees**

<p><b>Reference and administration fee:</b>  <i>Identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous landlords/employers, any other relevant information to assess affordability, contract negotiation, setting up the Tenancy, and any associated documentation.</i></p>	<p>£96.00* for one Tenant and £48.00* for each additional Tenant</p>
<p><b>Guarantor reference and administration fee:</b>  <i>Identity and financial credit checks, obtaining references from current or previous landlords/employers, any other relevant information to assess affordability, setting up and arranging completion of a 'Deed of Guarantee'.</i></p>	<p>£96.00 per Guarantor, if required</p>
<p><b>Credit check only*:</b>  <i>Identity and financial credit checks, any other relevant information to assess suitability as an occupant, and the associated documentation.</i></p>	<p>£48.00 per credit check only, if required</p>

Prices are inclusive of VAT and are correct as of 17<sup>th</sup> March 2015.

\*in some cases we will only need to complete a credit check rather than a full reference. For example, if you have a son or daughter living with you who is over the age of 18, you may wish and we may agree for them not to be a named Tenant, but they will need to be credit checked.

Prices are subject to change at any time without notice.

All applicable fees are payable per Intermediate Rent property rented from CHP via an Assured Shorthold Tenancy.